1 Control elements+

- Spot-LED/Optical signal
- Earpiece
- Status bar
- Display
- Volume control
- Function keys
- Enter key
- Navigation key
- Hook off/Handsfree key
- Volume profile key
- Switch on/off
- Hook on
- Message key
- Numeric keypad
- Asterisk
- Microphone
- AutoKeyLock
- Space
- Headset connection

2 Icons on display

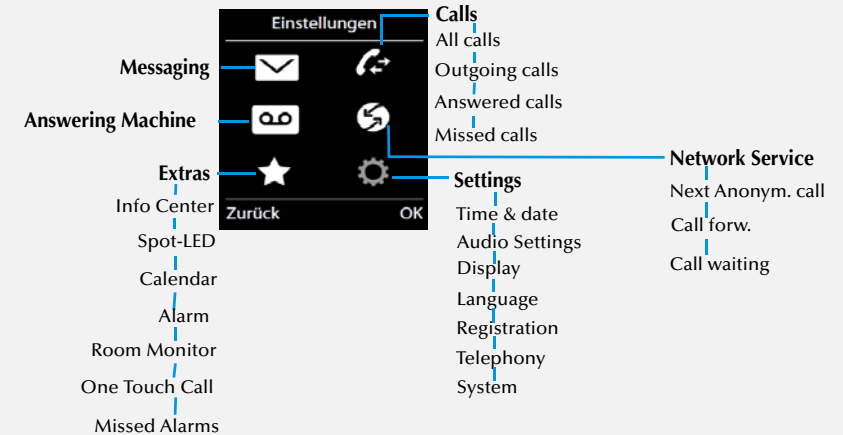| Icon	Description	Icon	Description
	Shows the signal strength		Missed call
	Battery icon (fully charged)		Alarm activated
	Ringer off		New voicemail(s)
	Missed meeting		Keypad locked

3 Switch on and off

→ Hold down the [key] key until the display backlight goes on or off.

4 Menu mode

To open the main menu, press the Enter key [icon].

Use the navigation key to select the menu items. Use the Enter key to confirm your selection.

To terminate an action or return to the higher-level menu, press the [icon] key.

Menu structure*:

- **Messaging**
- **Answering Machine**
- **Extras**
  - Info Center
  - Spot-LED
  - Calendar
  - Alarm
  - Room Monitor
  - One Touch Call
  - Missed Alarms
- **Calls**
  - All calls
  - Outgoing calls
  - Answered calls
  - Missed calls
- **Settings**
  - Time & date
  - Audio Settings
  - Display
  - Language
  - Registration
  - Telephony
  - System
- **Network Service**
  - Next Anonym. call
  - Call forw.
  - Call waiting

* Depending on the firmware version you are working with, your menu may be configured differently.

5 Telephoning

→ Use the numeric keypad to enter the number you want to call.
The number can be corrected with the "<C" function key.

→ Then press [icon] to start the call.
The display shows the dialed number and the name of the contact.

Note: *When making outgoing external calls you may need to dial 9 to get public line access.*

6 Pick up Call

→ When a call is signaled, press the [icon] key to accept the call. Number appears on the display. The caller's name is displayed if the number is stored in the directory.

7 End Call

→ Press [icon] to end the call.

8   Lock/unlock keypad

To avoid activating keys accidentally when carrying the phone, you can lock the keys:

→ Hold down the ⊞⌐ᵒ key.
The display shows the ⚷ icon. All keys are locked.
You can also set up automatic key locking:

→ Select in the main menu "Settings | Display Aut. | KeyLock" and confirm with the "Change" function key.
If you do not press any keys for 20 seconds, the keypad locks automatically. The display shows the ⚷ icon.

Note: *If a call comes in, the key lock is automatically removed. It is activated again after the call ends.*

Unlock keypad

→ To unlock the keys, hold down the ⊞⌐ᵒ key.

9   I want to talk hands free.

You are making a call and using the earpiece.

→ Press the 📞 key to activate the speaker. You can talk now hands free.

→ Press the 📞 key again to deactivate the speaker.

10   Regulate volume

You are making a call.

→ Press ＋ on the volume control to increase the volume.

→ Press － on the volume control to reduce the volume.

11   Mute Microphone

You are making a call.

→ Press the left navigation key 🔇 , the information "microphone is off" appears on the display. Your call partner cannot hear you.

→ To unmute the microphone, press the 🔇 navigation key again.

12   I want to make a second call.

You are making a call to a subscriber.
→ Press the "Ext. Call" function key.
The connection is put on hold. Your conversation partner hears hold music.

→ Dial the number of another subscriber and press the key 📞 . The call is initiated.

→ Switch between the subscribers by pressing the Navigation key (down, up).

To terminate the current call, press the ☎ key.

13   Transferring a Call With Inquiry

→ During an active call, press the "Ext. Call" function key.
The connection is put on hold. Your conversation partner hears hold music.

→ Dial the number of another subscriber and press the key 📞 . The second connection is set up.

→ Notify the call to be transferred and go on hook.
The call is ended. The subscribers are connected to one another.

14   Transferring a Call Without Inquiry

You are making a call to a subscriber.
→ Press the "Ext. Call" function key.
The connection is put on hold. Your conversation partner hears hold music.

→ Dial the number to which you want to forward the call. Press the ☎ key.
The call is immediately forwarded without inquiry.

15   I want to input text.

You need this function when you want to add, find or edit a name in the directory, for example.
→ The keys in the numeric keypad are assigned multiple characters. Press a key repeatedly to reach another character on the key.

Example: *You want to input the letter "B" in input mode. Press the* 2 ABC *key twice to do this.*

• The ✱ key contains special characters: . ? ! ,- " @ + ; :

• To activate lower case/upper case/numbers: Press the ⊞⌐ᵒ key briefly.

• To insert spaces in the text: Press the 0␣ key briefly.

• Delete a character: Press the "<C" function key.

16   I want to edit my personal contacts.

You can create and edit a list of frequently used contacts. The contacts are stored only on your SwyxPhone. All entries are listed in alphabetical order.

→ Press the ▢ function key.
The "Directory" appears, a list of your personal contacts.

Add contact

→ Select "Directory | New Entry" and confirm with the function key "OK".
→ Enter the name and phone number(s) of the contact. Use the navigation buttons to scroll the entrie fields.
→ You can assign a particular call signal to the contact. Select the CLIP Melody and use the Navigation key to assign the required ringtone
→ Press the "Save" function key, to save the new contact.

Edit contact

→ Select the required contact from your directory.
→ Press the "Options" function key and then "Change enrty".
→ Edit the name or the number, and confirm the changes with the "Save" function key to save the changes.

Delete contact

→ Select the required contact from your directory.
→ Press the "Options" function key and then "Delete entry" and confirm with the "OK" function key.
The contact is deleted and no longer appears in the list.

Edit number before call

You can edit a number before making a call; for example, if you want to add a project code.
→ Select the required contact, press the "Options" function key and select "Display number".
→ Add the required numbers/characters and press the 🔊 key.
→ Press the function key ▢ in order to save the edited number in your directory.

Add contact to a speed dial key

→ Select a number key and hold down.
→ Select the required contact from your open directory and confirm with the "OK" function key.
→ To carry out speed dialing, hold down the speed dial key of the required contact until the call starts.

17   Call contacts from the Global Phonebook

SwyxPhone D765 provides access to the Global Phonebook.
→ Press the right navigation key INT.
The Global Phonebook opens.
→ Press the "Options" function key and then "Detail search".
→ Confirm with the "OK" function key.
→ Enter one or more letters of the desired subscriber's first name or surname.
→ Press the "Search" function key.
A list of subscribers appears.
→ Use the navigation key to select the required subscriber and press 🔊.
A list of all numbers assigned to the subscriber will appear.
→ Use the navigation key to select the required number and press 🔊.
The call is initiated.

**18**   Listening to voice mails

If there are new voicemails for you, the ▢ icon appears on the display.
→ Press the ▢ function key.
The voicemail inquiry call starts.
→ Follow the Remote Inquiry menu instructions.

Note: *Your call forwarding must be configured for Remote Inquiry in this case. For further information, please refer to the SwyxIt! documentation.*

19 Additional functions

Select number from the caller list

→ Press the Enter key and select "Caller lists" . A list of the dialed, missed, and answered calls is displayed. The different calls types are distinguished by the following symbols: incoming call , outgoing call , and missed call .

→ Use the navigation key to choose the number or name you want, and press the function key .

Activate/deactivate acoustic call signaling

→ To deactivate acoustic call signals permanently, hold down the key until the icon appears on the display.
A call is only signaled by the vibrator. (see also **Switch vibrator on/off**)

Silent charging

→ To deactivate acoustic call signals only during charging, select in the main menu "Settings | Audio Settings | Ring tones | Silent Charging" and confirm with the "Change" function key.

Activate/deactivate optical call signaling

→ In the main menu, select "Settings | Telephony | LED call signal" and press the function key "Change".
Incoming calls will only be signaled by blinking LED.

Note: *These changes will only be saved permanently for the profile "Personal".*

Search contacts during an active call

You are making a call.

→ Press the function key down.
The "directory" appears. You can search and see now your contacts with the navigation keys.

20 Settings

Change the call ring volume

→ Select in the main menu "Settings | Audio Settings | Handset Volume" and confirm with the "OK" function key.
→ Use the navigation key to set the volume you want.
→ Press the "Save" function key to confirm the setting.

Change the ring volume

→ Select in the main menu "Settings | Audio Settings | Ringtones (Handset) | Volume" and confirm with the "OK" function key.
→ Use the navigation key to set the volume you want.
→ Press the "OK" function key to confirm the setting.

Ring tone

→ Select in the main menu "Settings | Audio Settings | Ringtones | Melodies" and confirm with the "OK" function key.
→ Use the navigation key to select the required call signal.
→ Press the "Save" function key to confirm the setting.

Switch vibrator on/off

→ Select in the main menu "Settings | Audio Settings | Vibration" and confirm with the "Change" function key.

Note: *These changes will only be saved permanently for the profile "Personal".*

Note: *If you switch off the vibrator permanently, and acoustic call signaling is off, a call is only signaled by the display on the screen.*

Language selection

→ In the main menu, select "Settings | Language", followed by the required language and confirm with the function key "Select".
The user language is changed.